Electronic Access Conference
San Diego, California
New Orleans, Louisiana
2003

Session 24

EDExpress/COD Processing from an EDExpress V10.1 Direct Loan Perspective

Robert Berry
Misty Parkinson

2004-2005 EDExpress for Windows, Release 2.0

- Software renamed from Version 10.1 to 2004-2005 Release 2.0 due to the Access 2002 database
- Icons and splash screens will be pink to match the FAFSA and SAR
- Includes Direct Loan and Pell functionality

2004-2005 EDExpress for Windows, Release 2.0

- New InstallShield
  - If Full install, required components will not display on the “Select Components” dialog
  - If Custom install, previously installed components will not display
  - If you do not use the Pell module of EDExpress, you may choose not to install it by removing the checkmark next to Pell on the “Select Components” dialog

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What's New?

- New Setup screens
- Origination and Disbursement Entry Screen Modifications
- Changes to Multiple Entry
- Export/Import Changes
- Reports

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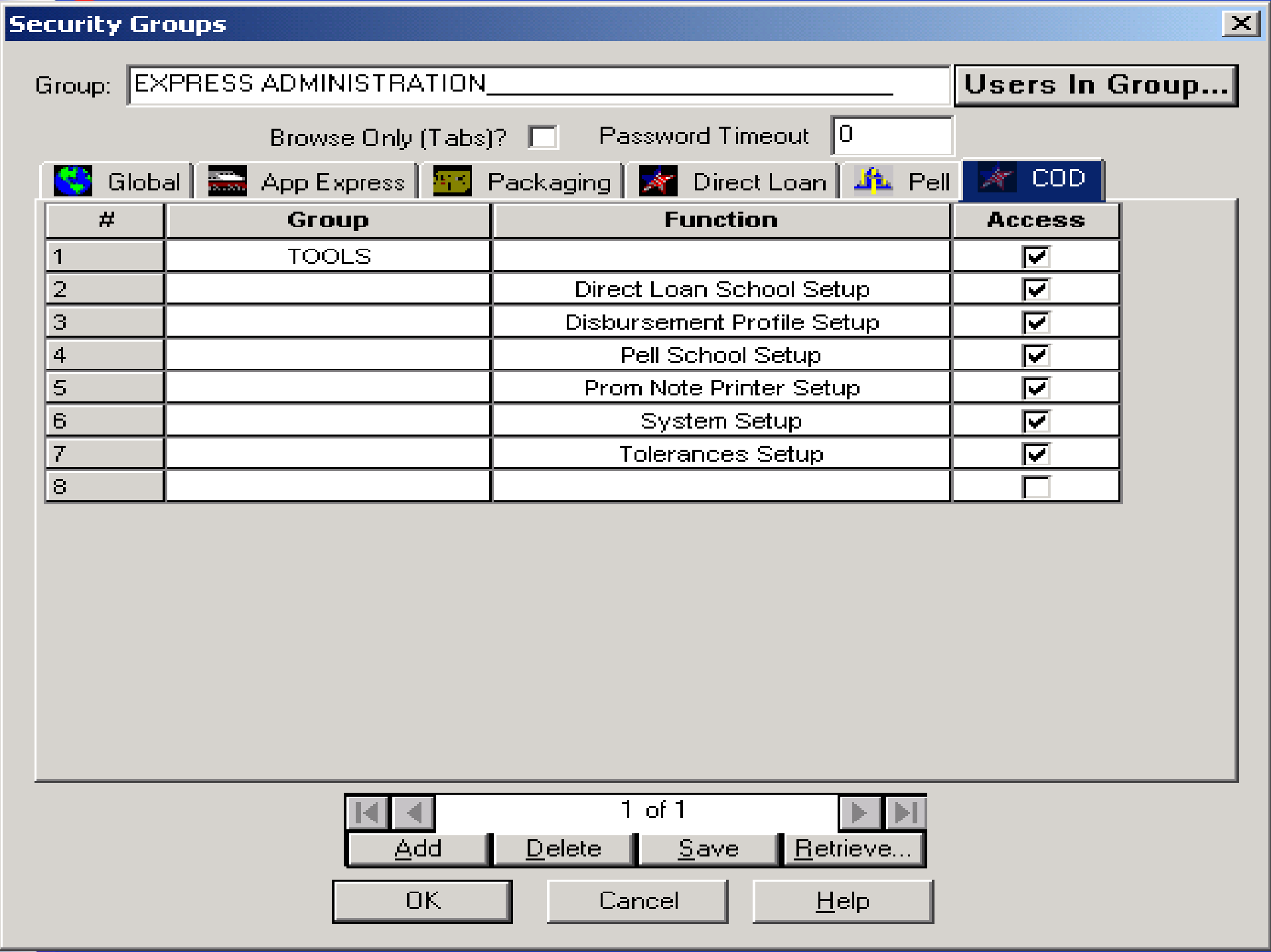
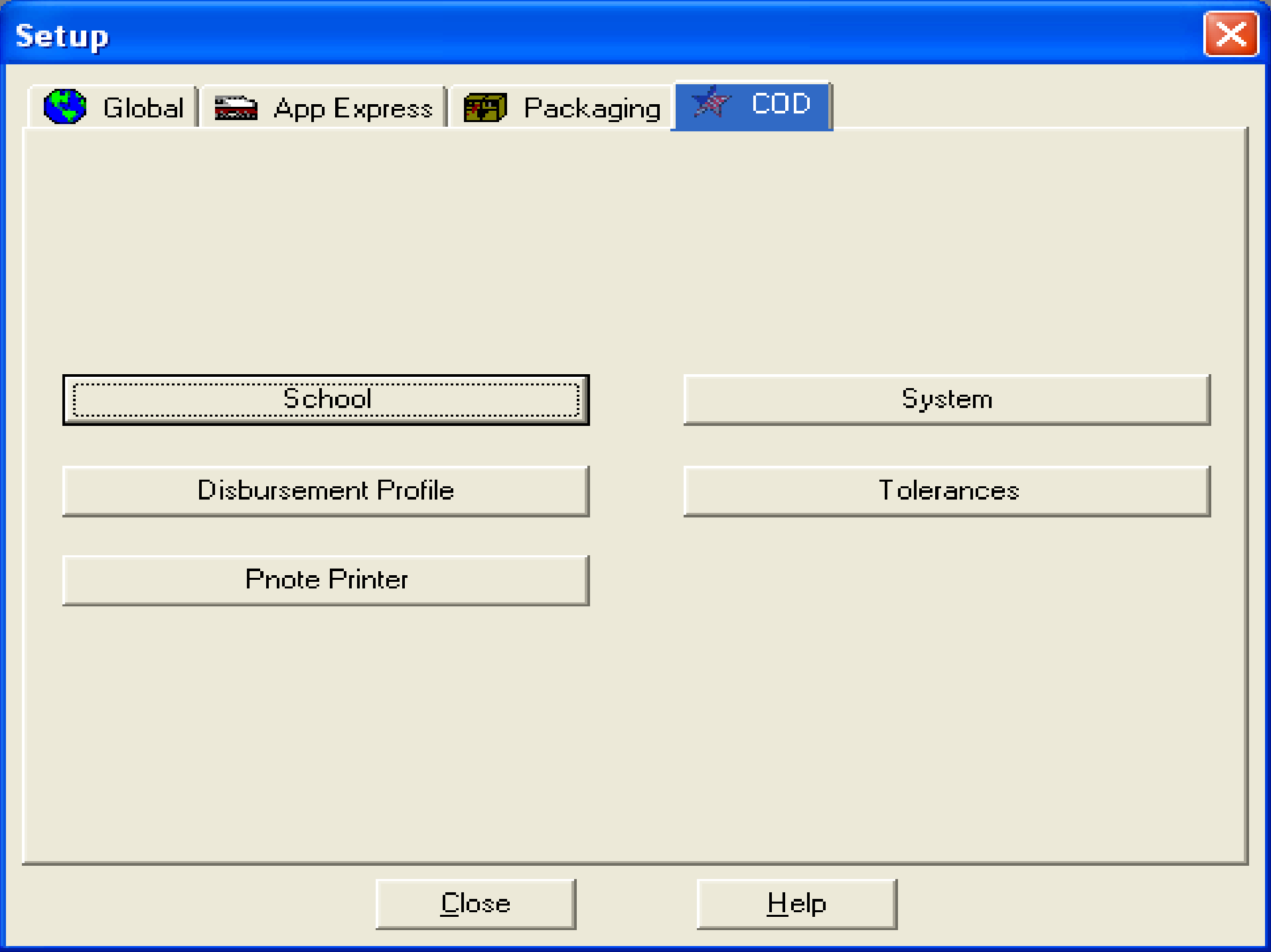
Setup

- COD added to Global/Security Setup
- COD Setup tab replaces separate Direct Loan and Pell tabs (Tools/Setup)
  - School (DL & Pell)
  - System (DL & Pell)
  - Disbursement Profile (DL & Pell)
  - Pnote Printer (DL only)
  - Tolerances (DL only)


Security Groups
Group: EXPRESS ADMINISTRATION
Users In Group...
Browse Only (Tabs)?
Password Timeout
0
Global
App Express
Packaging
Direct Loan
Pell
COD
| Group | Function | Access
1 | TOOLS | | ☑
2 | | Direct Loan School Setup | ☑
3 | | Disbursement Profile Setup | ☑
4 | | Pell School Setup | ☑
5 | | Prom Note Printer Setup | ☑
6 | | System Setup | ☑
7 | | Tolerances Setup | ☑
8 | | | ☐
1 of 1
Add
Delete
Save
Retrieve...
OK
Cancel
Help


Setup
Global
App Express
Packaging
COD
School
System
Disbursement Profile
Tolerances
Pnote Printer
Close
Help

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Setup – School

- Contains most of the fields that appeared previously in DL System Setup
- Allows you to setup multiple DL school profiles
- “Default School?” checkbox allows you to indicate which DL school profile should serve as the default

School

Direct Loan School | Pell School Setup

DL Code		Reporting Entity ID	Attended Entity ID	Funding Method	Default School?
	...				☐

Total Prom Notes to be Printed: 2

Prom Note Print Option: 0

FAA Authorized Official: AUTHORIZED LOAN OFFICIAL_____

Sub/Unsub Loan Fee Percentage: 3.000

PLUS Loan Fee Percentage: 4.000

Sub/Unsub Interest Rebate Percentage: 1.500

PLUS Interest Rebate Percentage: 1.500

Print to (L)ocal or (P)ermanent Address? P

Are You a Special School? ☐

Prompt to Create an Additional Sub/Unsub Loan During Origination Process? ☐

Entrance Interview Required Prior to Disbursement? ☐

Disclosure Statement Print Indicator: S

Actual Disbursement Type: N

Do you use multi-year MPNs at your school? ☑

OK | Cancel | Help

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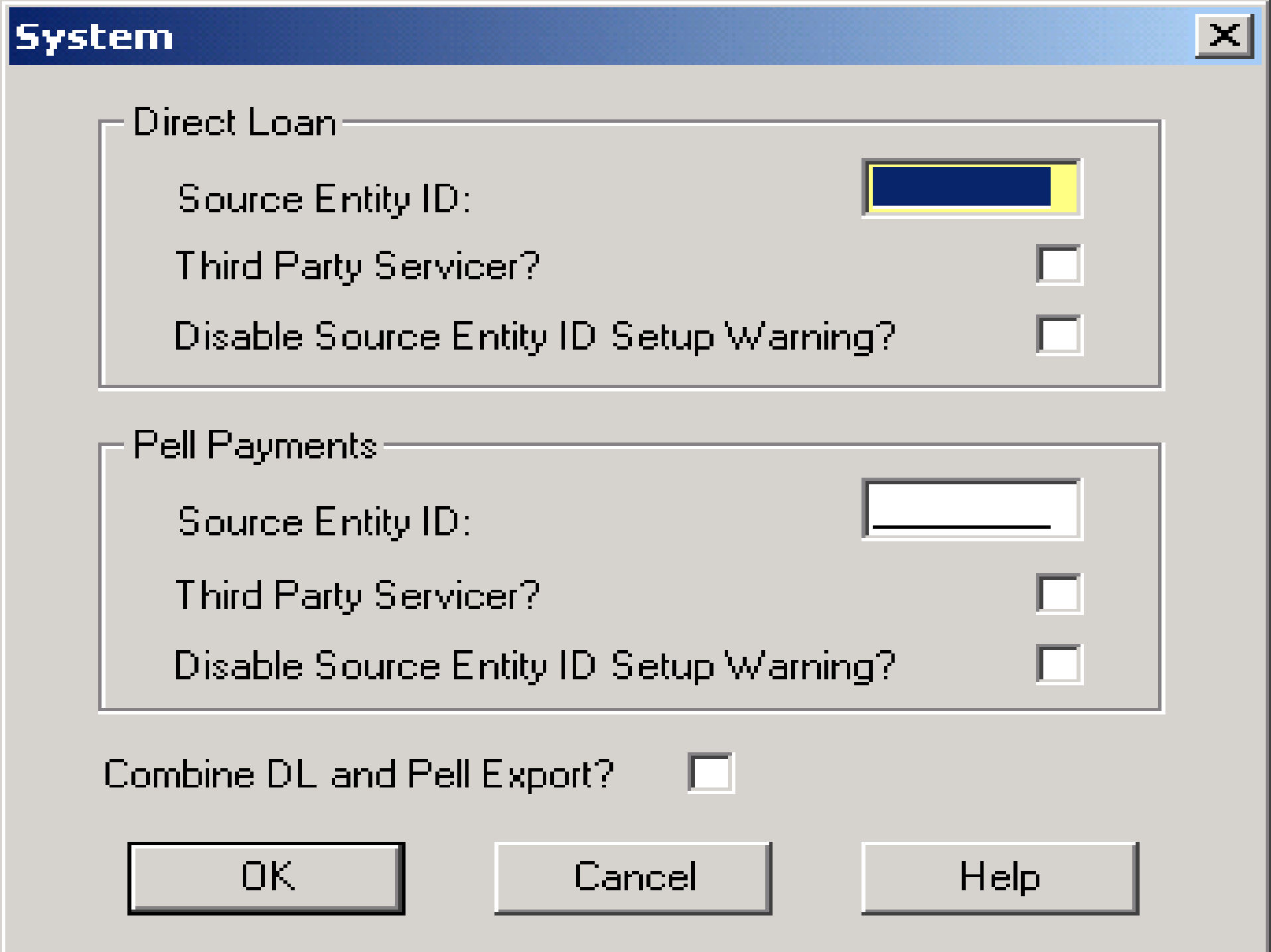
Setup - System

- New field allows schools to choose whether option to “Combine DL and Pell data?” during export should default to unchecked or checked
- New “Disable Source Entity ID Setup?” warning checkbox


System
Direct Loan
Source Entity ID:
Third Party Servicer?
Disable Source Entity ID Setup Warning?
Pell Payments
Source Entity ID:
Third Party Servicer?
Disable Source Entity ID Setup Warning?
Combine DL and Pell Export?
OK
Cancel
Help

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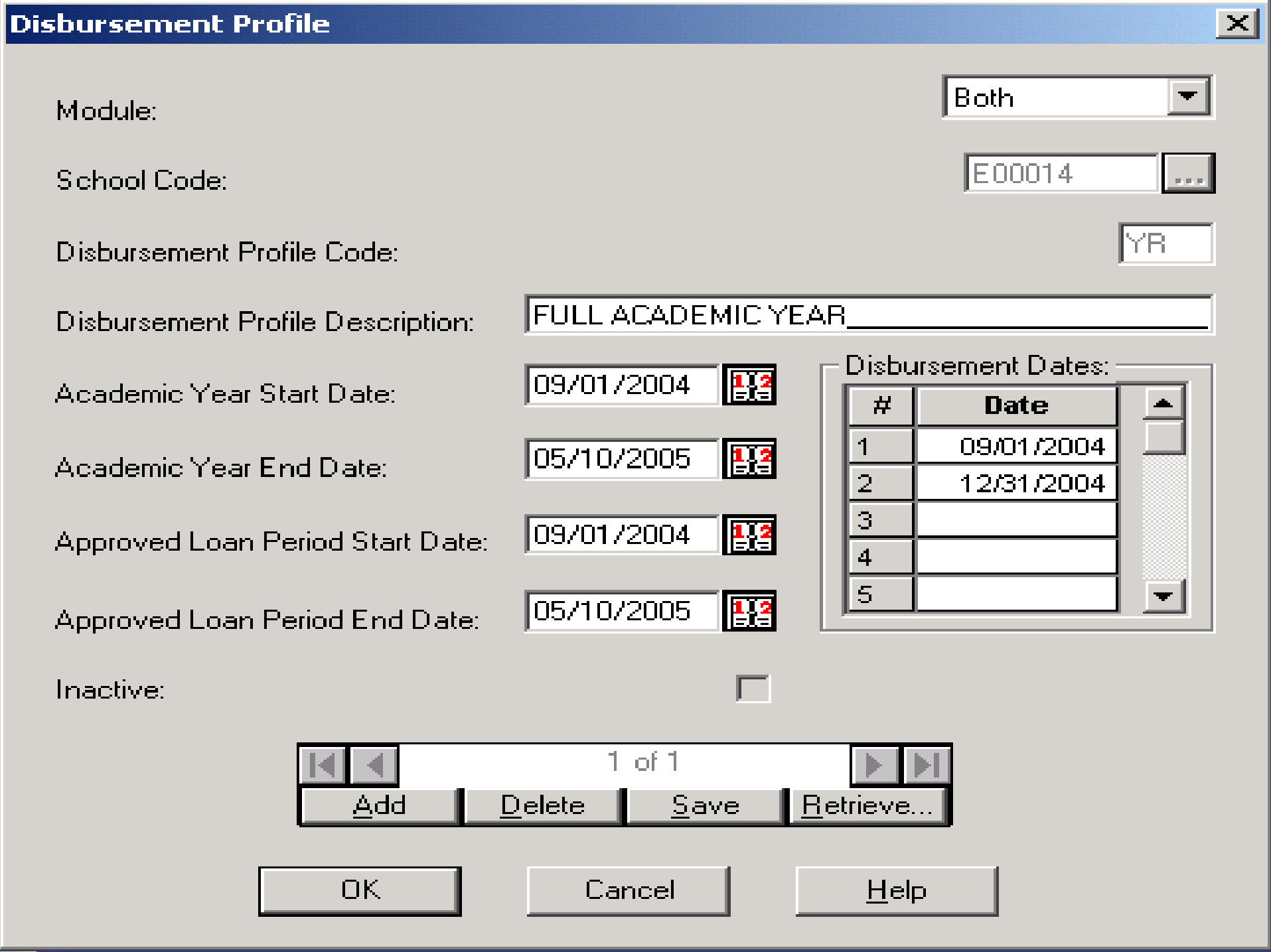
Setup - Disbursement Profile

- Can now use the same profile for both DL and Pell
  - Option to indicate whether a profile is for Direct Loan-only, Pell-only, or both
- Code has been expanded from 2 to 4 characters
- Prior Year Import will carry over first unique Disbursement Profile from 03/04
  - Duplicate will print on import edit report

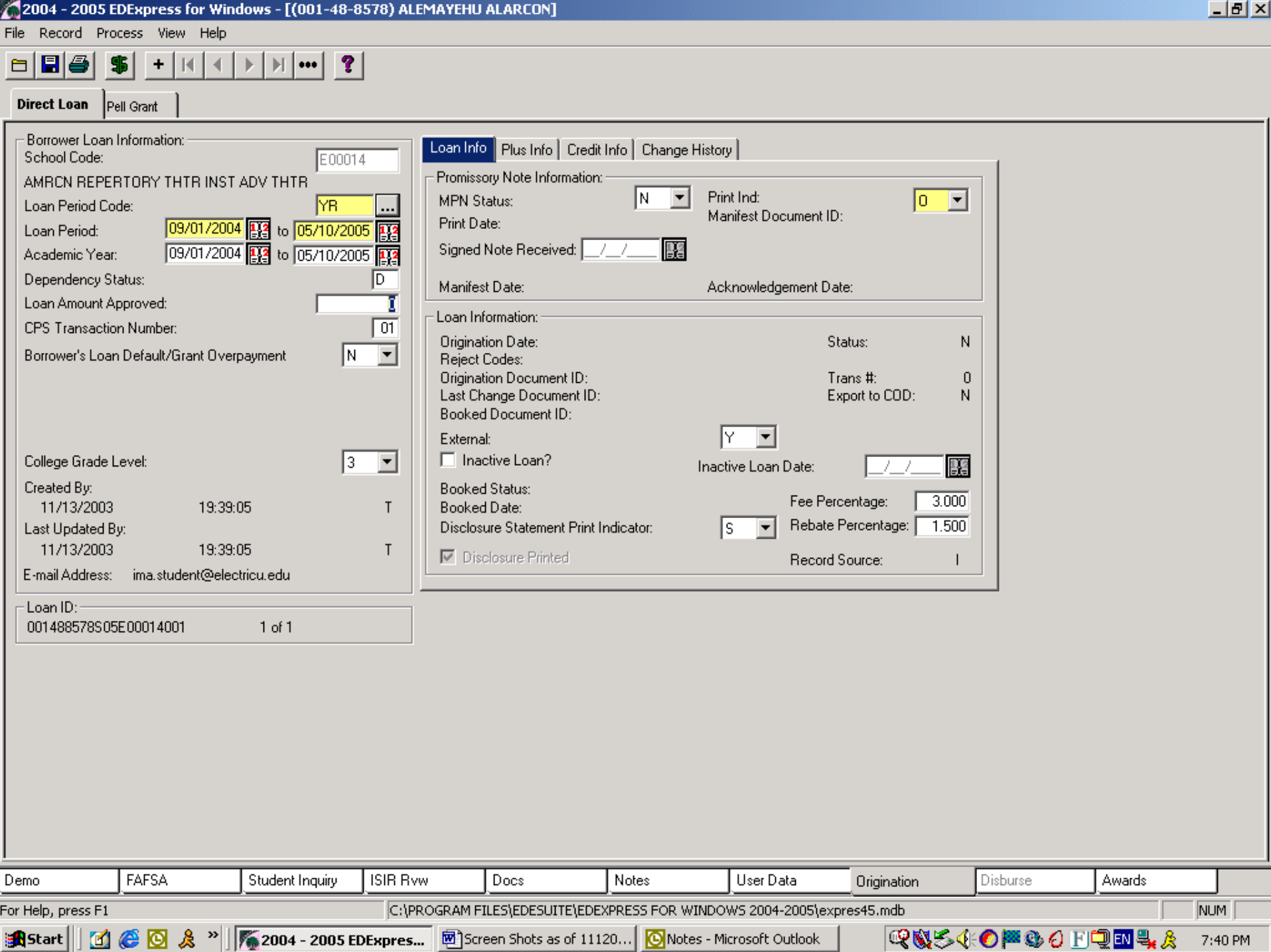

Disbursement Profile
Module:
Both
School Code:
E00014
Disbursement Profile Code:
YR
Disbursement Profile Description:
FULL ACADEMIC YEAR
Academic Year Start Date:
09/01/2004
Academic Year End Date:
05/10/2005
Approved Loan Period Start Date:
09/01/2004
Approved Loan Period End Date:
05/10/2005
Inactive:
Disbursement Dates:
Date
1 09/01/2004
2 12/31/2004
3
4
5
1 of 1
Add
Delete
Save
Retrieve...
OK
Cancel
Help

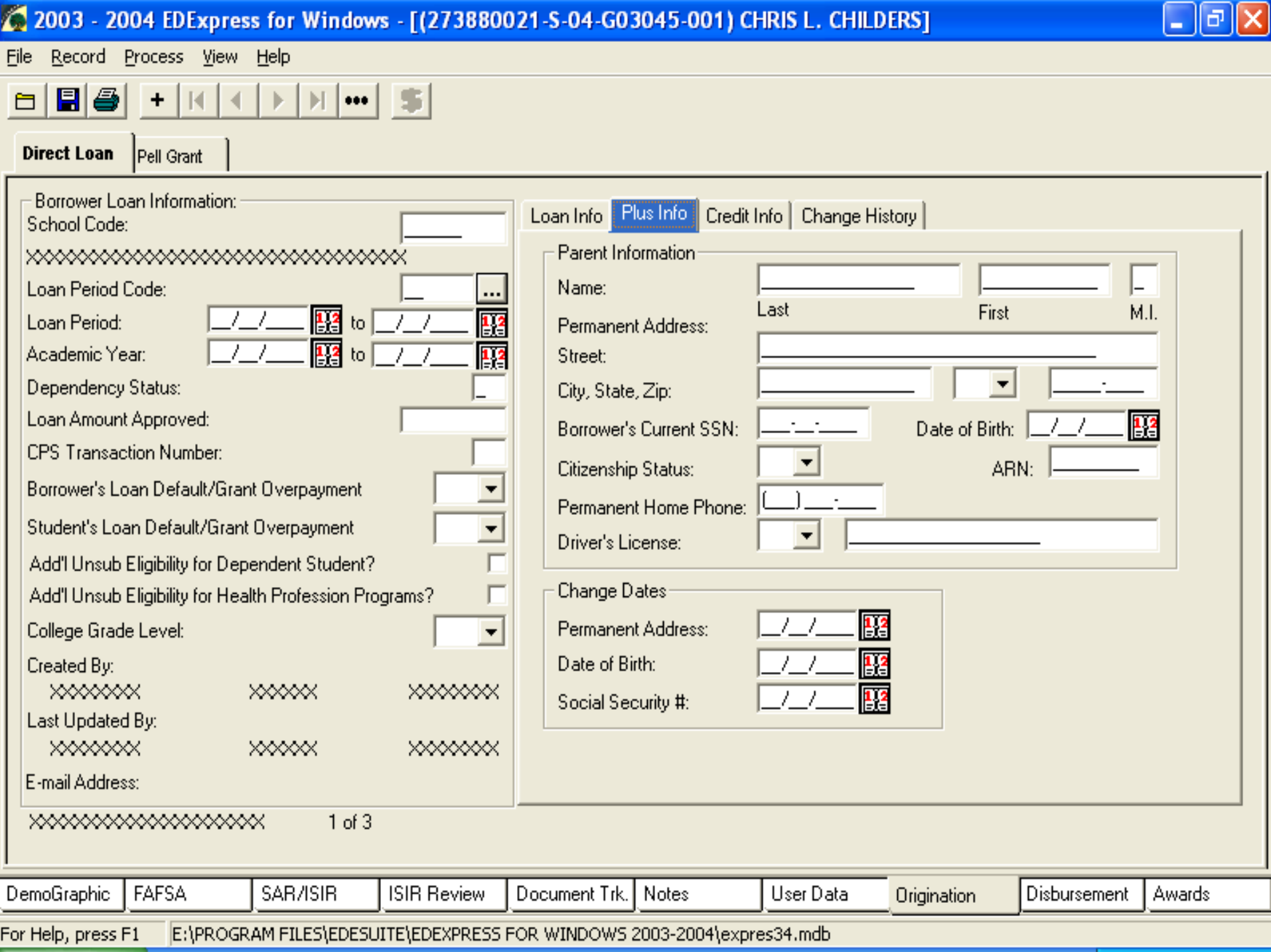
Direct Loan Origination Entry

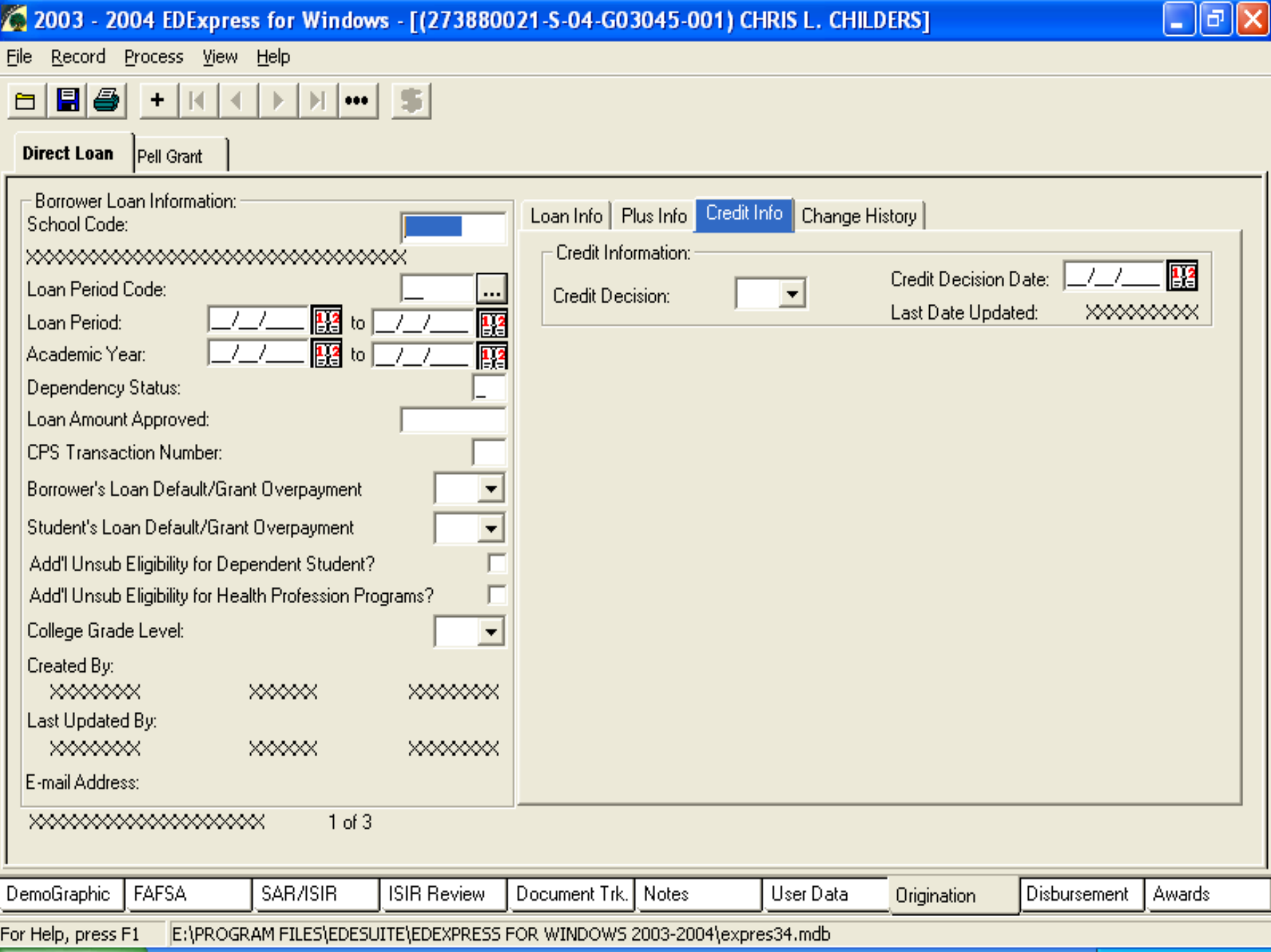
- Origination tab replaces separate Direct Loan and Pell Grant tabs
  - Similar to the Disbursement tab, the new Origination tab has separate DL and Pell tabs
  - Default depends on Setup for the particular User ID (Tools/Setup/Global/System)

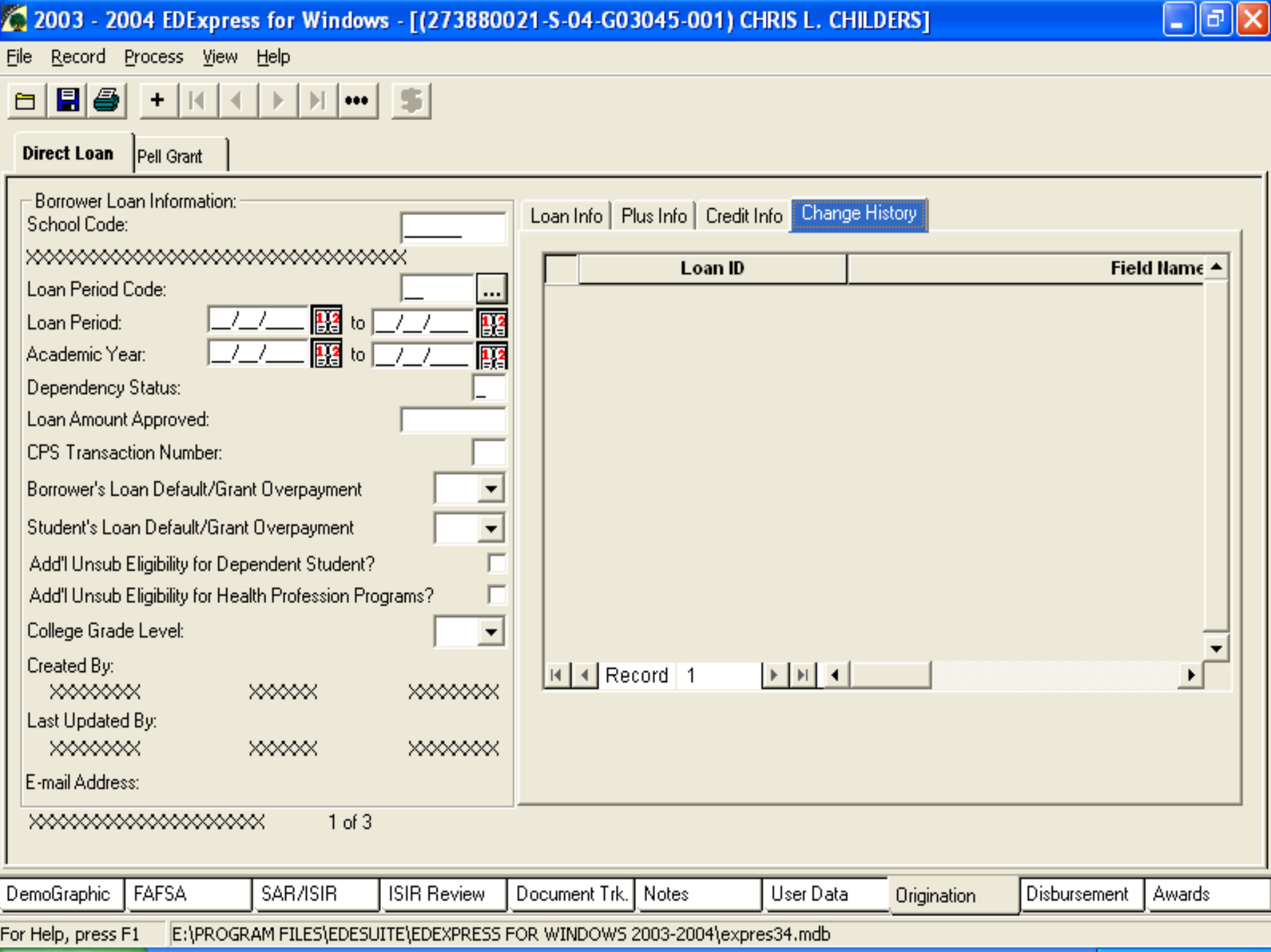
Direct Loan Origination Entry

- 4 tabs within Origination/Direct Loan tab
  - Loan Info
  - PLUS Info
  - Credit Info
  - Change History
- MPN status of T now allowed for PLUS
- Label changes


2004 - 2005 EDExpress for Windows - [(001-48-8578) ALEMAYEHU ALARCON]
File Record Process View Help
Direct Loan
Pell Grant
Borrower Loan Information:
School Code: E00014
AMRCN REPERTORY THTR INST ADV THTR
Loan Period Code: YR
Loan Period: 09/01/2004 to 05/10/2005
Academic Year: 09/01/2004 to 05/10/2005
Dependency Status: D
Loan Amount Approved:
CPS Transaction Number: 01
Borrower's Loan Default/Grant Overpayment N
College Grade Level: 3
Created By:
11/13/2003 19:39:05 T
Last Updated By:
11/13/2003 19:39:05 T
E-mail Address: ima.student@electricu.edu
Loan ID:
001488578S05E00014001 1 of 1
Loan Info
Plus Info
Credit Info
Change History
Promissory Note Information:
MPN Status: N
Print Ind: 0
Print Date:
Manifest Document ID:
Signed Note Received: __/__/____
Manifest Date:
Acknowledgement Date:
Loan Information:
Origination Date:
Status: N
Reject Codes:
Origination Document ID:
Trans #: 0
Last Change Document ID:
Export to COD: N
Booked Document ID:
External: Y
Inactive Loan?
Inactive Loan Date: __/__/____
Booked Status:
Booked Date:
Fee Percentage: 3.000
Disclosure Statement Print Indicator: S
Rebate Percentage: 1.500
Disclosure Printed
Record Source: I
Demo
FAFSA
Student Inquiry
ISIR Rvw
Docs
Notes
User Data
Origination
Disburse
Awards
For Help, press F1
C:\PROGRAM FILES\EDESUITE\EDEXPRESS FOR WINDOWS 2004-2005\expres45.mdb
NUM
Start
2004 - 2005 EDExpres...
Screen Shots as of 11120...
Notes - Microsoft Outlook
7:40 PM


2003 - 2004 EDExpress for Windows - [(273880021-S-04-G03045-001) CHRIS L. CHILDERS]
File Record Process View Help
Direct Loan
Pell Grant
Borrower Loan Information:
School Code:
Loan Period Code:
Loan Period:
to
Academic Year:
to
Dependency Status:
Loan Amount Approved:
CPS Transaction Number:
Borrower's Loan Default/Grant Overpayment
Student's Loan Default/Grant Overpayment
Add'l Unsub Eligibility for Dependent Student?
Add'l Unsub Eligibility for Health Profession Programs?
College Grade Level:
Created By:
Last Updated By:
E-mail Address:
1 of 3
Loan Info
Plus Info
Credit Info
Change History
Parent Information
Name:
Last
First
M.I.
Permanent Address:
Street:
City, State, Zip:
Borrower's Current SSN:
Date of Birth:
Citizenship Status:
ARN:
Permanent Home Phone:
Driver's License:
Change Dates
Permanent Address:
Date of Birth:
Social Security #:
DemoGraphic
FAFSA
SAR/ISIR
ISIR Review
Document Trk.
Notes
User Data
Origination
Disbursement
Awards
For Help, press F1
E:\PROGRAM FILES\EDESUITE\EDEXPRESS FOR WINDOWS 2003-2004\expres34.mdb


2003 - 2004 EDExpress for Windows - [(273880021-S-04-G03045-001) CHRIS L. CHILDERS]
File Record Process View Help
Direct Loan
Pell Grant
Borrower Loan Information:
School Code:
Loan Period Code:
Loan Period: __/__/____ to __/__/____
Academic Year: __/__/____ to __/__/____
Dependency Status:
Loan Amount Approved:
CPS Transaction Number:
Borrower's Loan Default/Grant Overpayment
Student's Loan Default/Grant Overpayment
Add'l Unsub Eligibility for Dependent Student?
Add'l Unsub Eligibility for Health Profession Programs?
College Grade Level:
Created By:
Last Updated By:
E-mail Address:
1 of 3
Loan Info
Plus Info
Credit Info
Change History
Credit Information:
Credit Decision:
Credit Decision Date: __/__/____
Last Date Updated:
DemoGraphic
FAFSA
SAR/ISIR
ISIR Review
Document Trk.
Notes
User Data
Origination
Disbursement
Awards
For Help, press F1
E:\PROGRAM FILES\EDESUITE\EDEXPRESS FOR WINDOWS 2003-2004\expres34.mdb


2003 - 2004 EDExpress for Windows - [(273880021-S-04-G03045-001) CHRIS L. CHILDERS]
File Record Process View Help
Direct Loan
Pell Grant
Borrower Loan Information:
School Code:
Loan Period Code:
Loan Period:
to
Academic Year:
to
Dependency Status:
Loan Amount Approved:
CPS Transaction Number:
Borrower's Loan Default/Grant Overpayment
Student's Loan Default/Grant Overpayment
Add'l Unsub Eligibility for Dependent Student?
Add'l Unsub Eligibility for Health Profession Programs?
College Grade Level:
Created By:
Last Updated By:
E-mail Address:
1 of 3
Loan Info
Plus Info
Credit Info
Change History
Loan ID
Field Name
Record 1
DemoGraphic
FAFSA
SAR/ISIR
ISIR Review
Document Trk.
Notes
User Data
Origination
Disbursement
Awards
For Help, press F1
E:\PROGRAM FILES\EDESUITE\EDEXPRESS FOR WINDOWS 2003-2004\expres34.mdb

Direct Loan Disbursement Entry

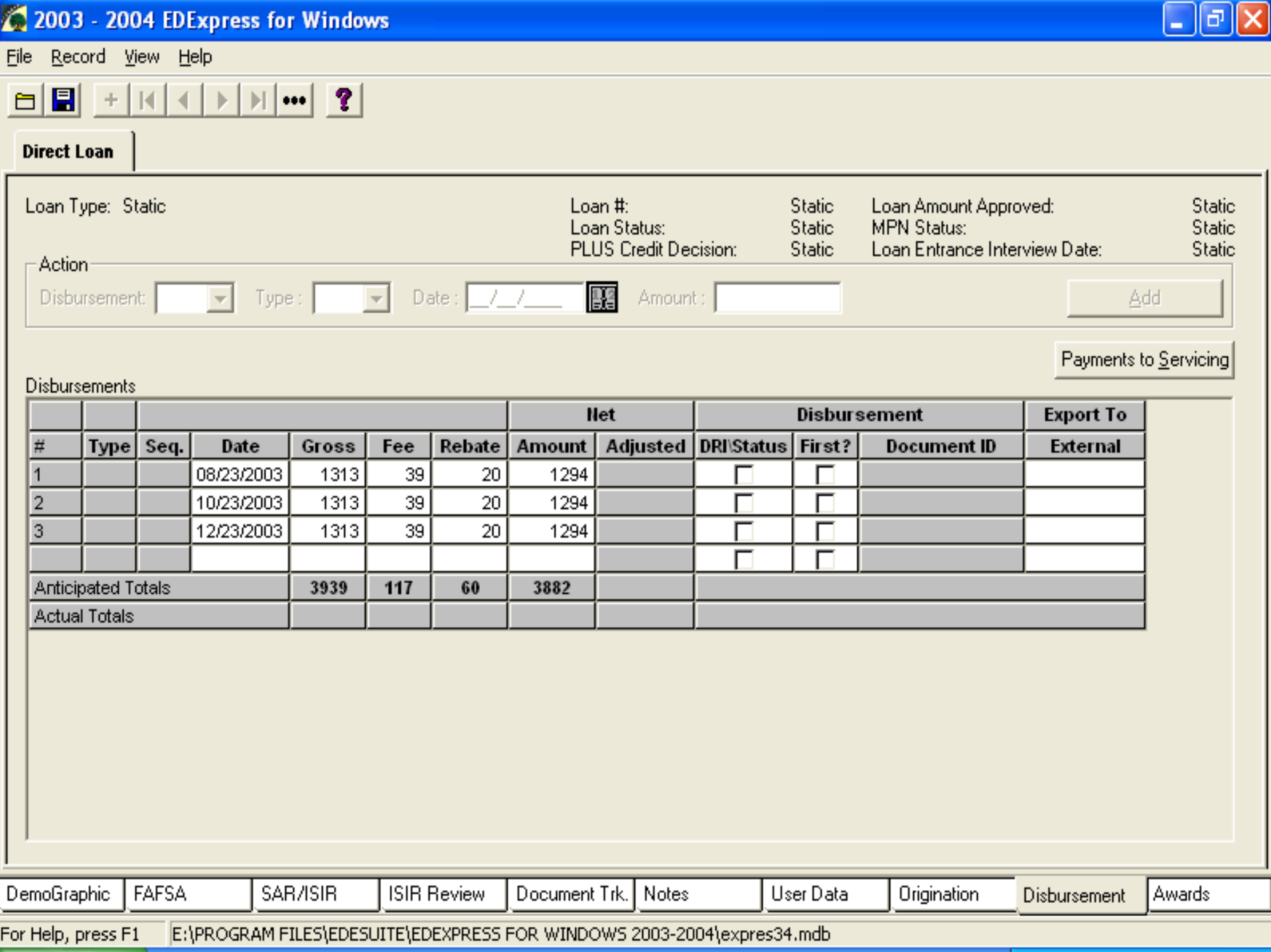
- Edit-Only Disbursements grid eliminated
- Actual Disbursements grid replaced with Disbursements grid
  - Contains anticipated and actual disbursement information
    - Anticipated disbursement information is hidden once DRI is checked
  - Tracks both anticipated and actual disbursement totals

Direct Loan Disbursement Entry

- COD reject/comment codes no longer appear on the disbursement entry grid
  - From the disbursement tab, select View/Processed Edits to see COD edits

Direct Loan Disbursement Entry

- When creating a disbursement type of A or N, the transaction date will default to the sequence #1 or Q date and cannot be changed
- A new field called “Action” is now available on the Disbursement entry grid to allow schools to internally track the date an adjustment is made


2003 - 2004 EDExpress for Windows
File Record View Help
Direct Loan
Loan Type: Static
Loan #: Static
Loan Status: Static
PLUS Credit Decision: Static
Loan Amount Approved: Static
MPN Status: Static
Loan Entrance Interview Date: Static
Action
Disbursement: Type : Date : __/__/____ Amount :
Add
Payments to Servicing
Disbursements
Type Seq. Date Gross Fee Rebate Net Amount Net Adjusted Disbursement DRI\Status Disbursement First? Disbursement Document ID Export To External
1 08/23/2003 1313 39 20 1294
2 10/23/2003 1313 39 20 1294
3 12/23/2003 1313 39 20 1294
Anticipated Totals 3939 117 60 3882
Actual Totals
DemoGraphic FAFSA SAR/ISIR ISIR Review Document Trk. Notes User Data Origination Disbursement Awards
For Help, press F1
E:\PROGRAM FILES\EDESUITE\EDEXPRESS FOR WINDOWS 2003-2004\expres34.mdb

Direct Loan

Loan Type: Static

Loan #:	Static	Loan Amount Approved:	Static
Loan Status:	Static	MPN Status:	Static
PLUS Credit Decision:	Static	Loan Entrance Interview Date:	Static

Action

Disbursement: Type : Date : __/__/____ Amount : Add

Payments to Servicing

Disbursements

							Net		Disbursement			Export To
#	Type	Seq.	Date	Gross	Fee	Rebate	Amount	Adjusted	DRI\Status	First?	Document ID	External
1	D	1	08/27/2003	1313	39	20	1294		R	☑		
	Q	66	08/29/2003									
2			10/23/2003	1313	39	20	1294		☐	☐		
3			12/23/2003	1313	39	20	1294		☐	☐		
									☐	☐		
Anticipated Totals				3939	117	60	3882					
Actual Totals				1313	39	20	1294					

Direct Loan Multiple Entry

- Disbursement Types D and U removed
  - New DRI field added
- Anticipated Disbursement date and/or amount can be updated
  - Leave DRI box unchecked
- Actual Disbursement date and/or amount can be updated
  - Check DRI box
- Disbursement Types A, N and Q still available for reporting adjustments
  - New Action Date field

Direct Loan COD Exports

- COMRECIN message class replaced with CRAA05IN
  - Sending the Common Record using a year indicator in the message class allows for the Common Record Response message class to also contain a year indicator
  - Schools may still choose to send data by award type, or to combine DL and Pell data

Direct Loan COD Imports

- COMRECOP message class replaced with:
  - CRRC05OP (Receipts)
  - CRAA05OP (Response to CRAA05IN)
  - CRBN05OP (DL Booking Notification)
  - CRCO05OP (DL Credit Decision Override)
  - CRPN05OP (DL Promissory Note)
  - CRPS05OP (DL Payment to Servicing)
  - CRWB05OP (Response to Web Activity)

Direct Loan COD Imports

- Import edit reports for Direct Loan Origination and Actual Disbursement Response files have been updated to display information in a format similar to the Pell Origination Response report

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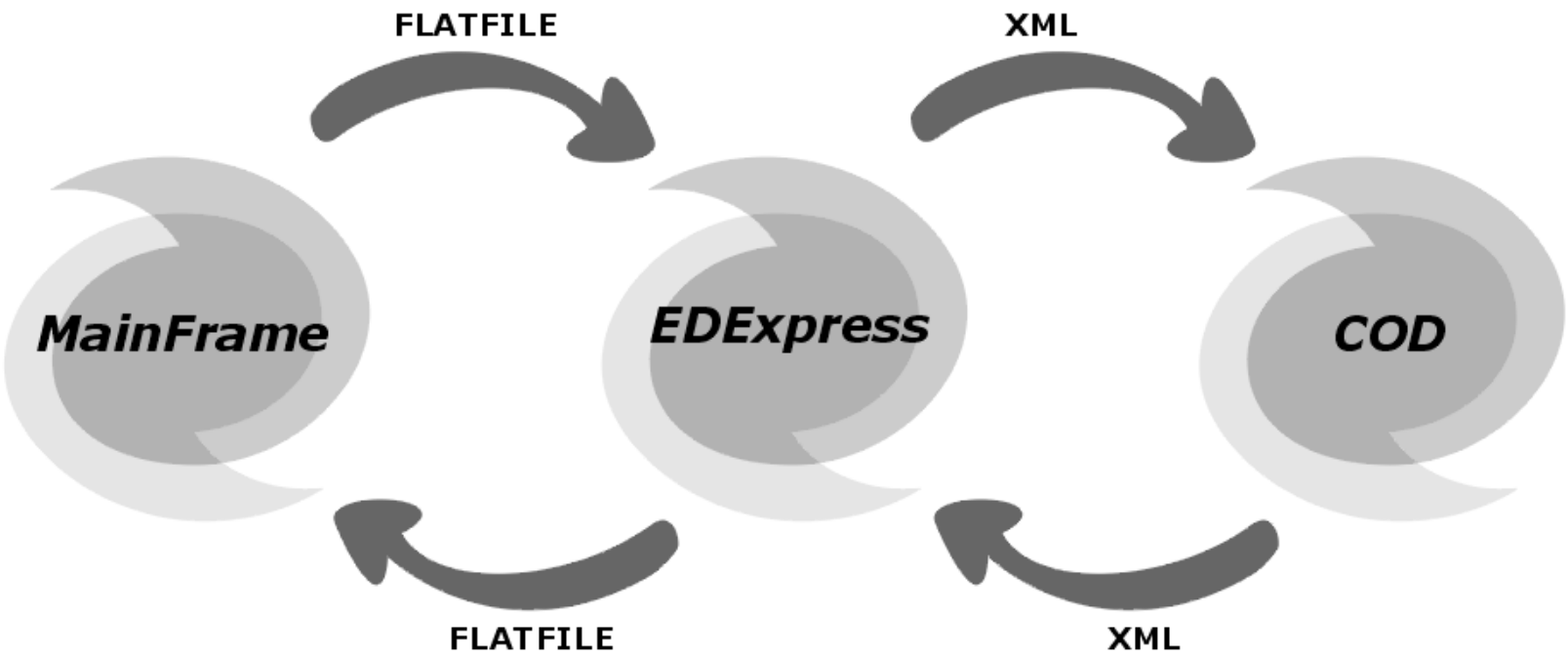
EDExpress Combo School Example



Direct Loan External Add

- Change to edit when importing a LAA value of $0 via an external add
  - "Loan Amount must be >$0 in order for the loan to be originated"

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Direct Loan Reports

- "Exclude-SSN?" check box has been added to all User Defined letters. Will be defaulted to unchecked
- Deferment Request option removed from File/Print
  - Deferment Request form available from the DL Servicing Web Site
- Label changes throughout the reports

Technical Assistance

We appreciate your feedback and comments.

CPS/WAN
Phone: 1-800-330-5947
Fax: 319-665-7662
E-mail: cpswan@ncs.com

COD-
Phone: 1-800-848-0978
E-mail: codsupport@acs-inc.com